

## Regional Refugee Protection Advisor

- Agency of the National Council of Churches in Australia
- Leading refugee and humanitarian agency focused on peace and protection
- Work with an experienced team
- Full-time permanent position
- Location: Sydney CBD preferred (Melbourne negotiable)

Thank you for your interest in this position.

To apply, please email to [jobs@ncca.org.au](mailto:jobs@ncca.org.au):

- a 2-4 page covering letter addressing the Selection Criteria individually; and
- your resume

**Applications close: 17 June 2012**

Short-listed candidates will be invited for interview on or around 25 June 2012.

Please contact James Thomson on 02 9299 2215 or at [jthomson@actforpeace.org.au](mailto:jthomson@actforpeace.org.au), if you have any queries.



## About Act for Peace

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Act for Peace is the international aid agency of the National Council of Churches in Australia ('NCCA'), a council of 19 member churches. We are formed to work across denominational and other divisions to serve our members according to our Mandate.

We seek to ensure the safety, dignity and rights of conflict and disaster-affected communities and work to empower communities to prevent conflict, protect refugees and reduce poverty.

With support from Act for Peace and like agencies, our overseas partners are assisting millions of people affected by the world's worst conflicts, such as in Iraq, Afghanistan, Palestine, the Sudans, Somalia, Burma/Myanmar and Sri Lanka. We have been assisting refugees around the world and in Australia for over 60 years.

Act for Peace is a proud member of the global ACT Alliance, which is composed of over 120 agencies around the globe engaged in humanitarian and development programs and advocacy in countries affected by disasters and conflict.

For information about Act for Peace, including our principles and policies, please see our website: [www.actforpeace.org.au](http://www.actforpeace.org.au).

## Refugee Policy Coordinator Position Description

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This exciting new position requires a well-networked strategic thinker, with relevant expertise to lead the development of **a concrete vision and strategy for enhanced refugee protection in the Asia-Pacific region and an alternative Australian policy on regional refugee protection**. The candidate would need to consult widely, identify gaps and challenges, build consensus on policy alternatives and undertake high-level advocacy to mobilise the support of a wide array of actors who could bring influence and resources to bear in the effort to strengthen regional protection.

This is a unique opportunity to work for a well-respected refugee and humanitarian agency with a focus on peace and protection to mobilise, catalyse and resource protective refugee action, and to help shape a compelling alternative vision, strategy and policy for regional refugee protection. This is a chance to lead a vital contribution to the public refugee debate in Australia and develop strategies and solutions to enhance regional refugee protection.

You are a dynamic and self-motivated team player with well-honed research, analytical and communication skills, and ample experience of providing high-level advice and generating dialogue and collaboration between actors.

This is a full-time permanent position based in the Sydney CBD office. There is some potential to negotiate a Melbourne base for this position. Intermittent overseas and interstate travel is required, as is occasional work outside of standard office hours.

The salary will be negotiated depending upon the skills and experience of the successful candidate. The value of the salary package, including superannuation and Public Benevolent Institution benefits, is expected to be \$67,000 - \$77,000.

**Reports to:** the AfP Associate Policy and Advocacy Director

**Key Responsibilities:**

- Working under the direction of the Associate Policy and Advocacy Director (APAD) and with key stakeholders, lead the development of a widely-supported vision and strategy to strengthen regional refugee protection and an alternate Australian policy to enhance refugee protection in the Asia-Pacific region
- Develop consensus and support among a wide cross-section of key refugee protection actors and stakeholders in Australia and the region, including the member churches of the NCCA
- In consultation with key domestic and regional actors, map the roles and function of diverse regional refugee protection actors, and assess protection gaps and challenges in order to develop a credible and durable multi-pronged protection strategy
- Identify and act upon opportunities to influence public debate and government dialogue and shape the regional refugee policies of the Australian Government and Opposition
- Collaborate with key Australian stakeholders, especially the Australian Church Refugee Network, in joint advocacy responses
- In collaboration with Act for Peace overseas programs and policy staff and other NCCA colleagues, as well as regional partners and other relevant actors, identify opportunities to mobilise, catalyse and resource protective refugee actions
- Represent Act for Peace in key networks and consultative and decision-making for a relevant to regional refugee protection as requested by the APAD
- Closely monitor developments relating to regional refugee protection and alert partners of upcoming opportunities for advocacy, dialogue and debate
- Undertake targeted ongoing research and consultations to continually refine, improve and adapt policy, advocacy and advise in response to regional developments
- Provide regular reports and briefings on regional refugee protection to relevant Act for Peace and other NCCA staff and stakeholders
- Perform additional tasks as directed/delegated by the APAD
- Actively contribute to a respectful and productive agency and Council environment

**Success will be indicated by:**

- The development of a widely-supported vision and strategy for regional refugee protection and an alternative Australian regional refugee protection policy
- Achievement of other indicators specified within your work plan and regional refugee protection strategy (pending)
- Provision of timely and effective policy and advocacy advice on regional refugee protection
- Positive stakeholder feedback

## Selection Criteria

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To apply, please email to [jobs@ncca.org.au](mailto:jobs@ncca.org.au) a 2-4 page covering letter addressing the following Selection Criteria and your resume by 17 June 2012.

1. Commitment to refugee protection and Act for Peace-NCCA policies
2. Detailed knowledge of refugee law, policies and processes in the international, Asia Pacific and Australian contexts, and sound understanding of refugee and IDP protection, mixed-migration flows and regional cooperation
3. Sound understanding of the international protection, the humanitarian system, refugee and humanitarian programming and field-based experience
4. Established networks and reputation in the refugee and/or humanitarian sectors, both domestically and within the region
5. Proven capacity in policy development, strategic advocacy and provision of high-level policy advice
6. Demonstrated ability to liaise, consult and negotiate with a range of stakeholders, including across different cultures and language groups
7. Demonstrated ability to work with minimal supervision, set priorities and respond flexibly to changing work demands
8. Ability to establish positive, collaborative relationships with the Act for Peace team and others within the NCCA
9. Sympathy with Christian values / faith

## Other Requirements

These do not need to be addressed in your covering letter, but are important considerations for us:

- At least 5 years of experience in refugee policy or advocacy work
- University degree in a relevant field. Post graduate qualifications preferred but not required
- Right to work in Australia (citizen, resident or existing visa)
- Capacity to undertake intermittent overseas and interstate travel, and to occasionally work outside standard business hours
- Eligibility to meet the requirements of a standard police check (an Act for Peace child protection policy requirement)
- Act for Peace takes child protection seriously. A 'working with children' suitability check must be undertaken before commencing employment. For the full Child Protection Policy and Code of Conduct please see: [www.actforpeace.org.au/About\\_Us/Our\\_Policies/Our\\_Policies1.aspx](http://www.actforpeace.org.au/About_Us/Our_Policies/Our_Policies1.aspx)